



Buckland & Chipping Parish Council

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MEETING No 341 of BUCKLAND & CHIPPING PARISH COUNCIL

Parish Council Meeting

Monday 5th January 2026, 7.30pm at The Manor House, Buntingford

Present: Cllrs Jeff Kenyon(Chair), Penny Baxter-Newman (Vice), Helen Dauris, Mark Seymour

Attending: C Scott(Clerk),

Minutes

Opened 19:30

**341.1 Apologies for absence
To receive apologies for absence.**

DCllr V Burt

341.2 Co-option of Councillor

341.3 Declarations of Interest and dispensations

- 1. To receive declarations of interest from councillors on items on the agenda**
 - 2. To receive and consider members' written requests for dispensations for declarable interests (if any)**
 - 3. To grant any requests for dispensation as appropriate**
- None**

341.4 Minutes:

- 1. To confirm the minutes of Buckland and Chipping Parish Council Meeting 340 3rd November 2025**
- Resolved** proposed Cllr H Dauris, seconded Cllr P Baxter-Newman

341.5 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

- 1. CENTRAL Crime Report November 2025, and Dec 2025**
- 2. DCllr Burt report: You may have noticed a travellers' site that has developed on the A10 by the Red Row estate. Three caravans came onto the site and it was reported on December 31st. Within 10 hours a "Stop Notice" had been issued which means no more caravans are allowed onto the site. Here is an extract from an email sent to me by Planning Enforcement that gives more details.**

"We can confirm that officers visited the site on 31 December 2025, and a Temporary Stop Notice was issued that evening, which prevents any further caravans from being brought onto the land and prohibits additional works from taking place without the landowner committing an offence.

Further site visits were undertaken on Friday 2 January, while the Council offices were closed, as well as today, Monday 5th January. These confirmed that no additional caravans had arrived, and no further development had taken place. At this stage, the Temporary Stop Notice appears to be effective.

An application for planning permission was submitted on the 30th of December (reference 3/25/2033/FUL). This application has not yet been validated. Once it has been checked by our

validation team, it will be published on the [Council's website](#) for public viewing and comment should you wish to do so.

To clarify the position:

- The encampment is located on privately owned land, and the caravans were brought onto the site by the landowner
- There is no planning permission in place for this use, and the Council has therefore issued a Temporary Stop Notice preventing any further caravans or works”

There's good news for the swimming pool. £30,000 has been raised and this means that repair work can now begin. We are significantly further forward in the pool re-opening, hooray! Fund raising events are being planned for 2026 and once these are confirmed, I'll send you more details.

The site known as Nevetts in front of the health centre is to be redeveloped to sheltered housing for those that need supported living. The proposal is for 9 apartments, and 3 bungalows with communal space and car parking. The planning application hasn't been submitted yet, but once it has, you will be able to comment.

Hopefully all bin issues are now sorted, if not please let me know and I'll endeavour to sort out any problems.

341.6 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern. No public present

341.7 Policies

1. Financial Risk Assessment **resolved** proposed Cllr H Dauris, seconded Cllr P Baxter-Newman
2. Calendar of meetings **resolved** proposed Cllr J Kenyon, seconded Cllr P Baxter-Newman, Clerk to upload to website

341.8 Planning

To receive a planning report on applications and decisions

1. [3/25/1864/CLEO](#) - The Old Mission Hall A10 Through Chipping Village Chipping Hertfordshire SG9 0PQ – Clerk to contact EHDC on what applications are brought to the PC attention
2. 3/25/1400/HH - Popeswell Chipping Hertfordshire SG9 0PQ - granted

341.9 Finance

1. To note receipt of income **noted**
2. To receive summary report of receipts and payments against budget **received**
3. To receive bank reconciliation **resolved** proposed Cllr J Kenyon, seconded Cllr P Baxter-Newman, Cllr M Seymour signed
4. To receive quotes – none received
5. To authorise payments of Invoices made in accordance with the budget - **resolved** proposed Cllr J Kenyon, seconded Cllr M Seymour
6. Community Defibrillator & CPR Awareness Training – review again at next meeting to consider needs for 2 people and any other interested parties
7. To approve asset register – to revisit in March meeting
8. To approve budget for 2026-27 – **resolved** proposed Cllr P Baxter-Newman, seconded Cllr M Seymour to approve the budget for the financial year 2026/27, see attached. Unanimously agreed.
9. To approve precept for 2026-27 –**resolved** proposed Cllr J Kenyon, seconded Cllr M Seymour to approve a precept of £12070.00 for the year 2026/27. This is a 5% increase. Unanimously agreed

341.10 Reports from Working Parties and Committees

1. Bonfire Night – Update and report from working party – fantastic evening, with donations received. It was great that everything was cleared away afterwards so efficiently
2. Staff review date and location to be confirmed – Clerk to fill out the annual review form and then inform Staffing Committee of her availability

3. Consideration for extra events for 2026 – Cllr P Baxter-Newman to ask community WhatsApp group if there is interest in organising a summer event.
Bonfire night November 2026
4. Meeting with PCC January 28th re: storage, grass cutting, lighting. Clerk and Chair will attend
5. January/February Newsletter:
 1. to discuss content – hare coursing
 2. to agree an editor – Clerk and Cllr P Baxter-Newman
 3. to agree delivery date as Saturday 7th February

341.11 To note items for future agendas: and to receive any other items for future consideration

341.12 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 2nd March 2026, Manor House, Buntingford

Meeting closed 21:13